

**COPPERMINE CHAPTER**  
**PLANNING REPORT MEETING**  
**DECEMBER 5, 2023 @ 4 PM**  
**MINUTES**

- I. Meeting called to order by allen fowler at 4:45pm.
- II. Add to Agenda: Invocation – Al Long
- III. Review and Adopt the agenda by allen fowler  
Allen read the agenda to the community.  
Allen – add Invocation to the agenda as # II  
Valerie – scholarship is \$250  
Lola – Christmas dinner – add new business #6  
Floyd – give status report on last chapter meeting on chapter resolution for confluence, is there resolution number, (allen – yes it was given number), im still working on revising the resolution.  
Motion: Lola Smith                      Second: Valerie Fowler                      Vote: 03/00/00
- IV. Approval of last meeting minutes to be posted at Administration Building  
Allen – read and minutes available at administration building  
Motion: Lola Smith                      Second: Valerie Fowler                      Vote: 03/00/00
- V. Old Business:
  1. Resolution CO-11-007-24: Approving Chapter Assistance-Community for Rose Denetso for \$3732.54 utilizing Chapter Projects- Fund Code 28, Account 28:6809.  
Allen – read the resolution heading to the community  
Valerie – met with NTUA and they looked into her file and told me that she had already received assistance with Light Up Navajo with hooking up her G-Shed. So NTUA told her to ask for help from the chapter with the powerline hookup.  
Allen – home is it competed, (rose – yes has septic tank)  
Rose – we were told to move the Shed so we worked on it and move it.  
Allen – motion to move to the chapter...  
Motion: Lola Smith                      Second: Valerie Fowler                      Vote: 03/00/00
  2. Resolution CO-11-003-24: Coppermine Chapter supporting the designation of the Confluence of the Little Colorado River and the Colorado River, the Little Colorado River Gorge, and other related Cultural /Spiritual Sacred Sites as Sacred Sites.  
Floyd – update on his revision of the chapter resolution. Escalade project. They are using the same resolution to resend the escalade project. The main item was sacred sites. The locations of why its called sacred sites wasn't mentioned. The resend resolution and got it from Cameron, leupp, gap. A draft resolution was given to us and the same resolution wording was approved by gap chapter. Little Colorado river to keep it running. In 1992-1994, Navajo nation and US forest service, BIA, hopi, zuni to discuss environmental assessments, everything that happened on site. when doing resolution its not as strength so need to modify to make it better. Lost of land is looked at. There was committee put together but they didn't do much. We were a part of the advisory group and we weren't compensated for having meetings. Back in 1970, indicated to build resort on lake and in 2000 the Navajo nation got antelope point and always need maintenance. confluence is the same situation, if they dam it. bathtub ring, one

mile. Quadrilateral agreement, during trump term and it expired under its own term. Legal question. When Biden and Holland, it set stage to get the lands back. Management plan to get land back. It was act of congress to get land back. Navajo nation didn't move fast enough to land back and appointment wrong people to the job and should have appointment surveyors, engineering, etc. we were suppose to meet with them on Friday but didn't happened. Lechee received the same resolution. Coppermine will be different. This does effect Coppermine in several ways.

Lola -

Motion: Lola Smith

Second: Valerie Fowler

Vote: 03/00/00

VI. New Business:

1. Financial Report and update report – Chapter Secretary/Treasurer – Valerie Fowler

Bank Statement for November	
Beginning Balance	\$ 819,609.67
Deposit 11/15	\$ 520.62
Deposit 11/15	\$ 185.87
Deposit 11/20	\$ 191,359.00
Deposit 11/28	\$ 243.18
Checks Processed (18)	\$ 6,576.36
Ending Balance	\$ 1,005,341.34

At chapter meeting, provide overview budget on the FY24 Chapter Allocation of the deposit of \$191,359 Chapter is advertising for following positions and deadline is Dec 15 2023: office aide, janitor/maintenance, and high school students. office aide is for 6 months and work 3 days of week at \$14 hr. Janitor/maintenance is for 6 months and work 2 days of week at \$14 hr. Need high school for week of Dec 18 to assist during chapter meeting and food distribution and clean up and assist sharlene.

Motion: Lola Smith

Second: Stanford Fowler

Vote: 04/00/00

2. Resolution CO-12-008-24: Accepting and approving the selection of Debora Saliego as Coppermine Community Land Use Planning Committee to represent the southern area of Coppermine Chapter Allen – read the resolution to the community

Lola – motion to forward to the chapter

Motion: Lola Smith

Second: Stanford Fowler

Vote: 04/00/00

3. Resolution CO-12-009-24: Amendment Resolution CO-06-025-17 to the Navajo Tribal Utility Authority (NTUA) to remove Jerrilyn Yazzie from the Sihasin Re-Allocation Powerline Project.

Allen – read the resolution to the community.

Allen – home isn't occupied

Allen – who is sponsor, no sponsor

Stanford – move to the chapter meeting, depending on sponsor

Motion: Stanford Fowler

Second: Lola Smith

Vote: 03/00/01

4. Resolution CO-12-010-24: Amending the Fiscal Year 2023 Coppermine Chapter Carryover Funds for \$810,459.45 for Coppermine Chapter as the Carryover Budget for Fiscal Year 2024.

<b>Fund Code: 01 Fund Title: Chapter Activities General Fund</b>			
GL Code	GL Title	Transaction Description	
6352	Purchases - Food (Chapter)	To purchase food for chapter functions and activities	4,916.11
6505	Repair & Maintenance - Others	To pay for repairs & maintenance for watering station	3,000.00
6607	Semiars & Registration Fees	To pay for registration fees for CO / Admin / CLUP	5,000.00
6619	Tax Penalties & Interest	To pay for penalties and interests for back taxes owed	2,325.00
	<i>Tax Penalties &amp; Interest</i>	<i>Deduct \$175 from budget amount \$2500</i>	
6720	Finanical Assistance - Community	20 Families x \$200 Each (youth enrichment)	4,000.00
6721	Finanical Assistance - Medical	20 Families x \$200 Each	4,000.00
6722	Finanical Assistance - Funerals	20 Families x \$200 Each	4,000.00
6802	Equipment	To purchase dump trailer for chapter	
<b>Actual Carryover Amount:</b>			<b>27,241.11</b>
<b>Fund Code: 03 Fund Title: Land Claims Trust</b>			
GL Code	GL Title	Transaction Description	
6300	Office Supplies	To purchase office supplies for Chapter Administration	462.83
	<i>Office Supplies</i>	<i>Deduct \$237.17 from budget amount \$700</i>	
6305	Dues and Subcriptions		500.00
6412	Electric Expense	To pay for electric for Chapter Buildings	700.00
6413	Natural Gas/Propane	To pay for propane for Chapter Propane	3,149.80
6415	Water Expense	To pay for water for Chapter Buildings	700.00
6417	Internet Expense	To pay for internet for Chapter Buildings	700.00
6611	Insurance Property	To pay for insurance property for Chapter Buildings	500.00
<b>Actual Carryover Amount:</b>			<b>6,712.63</b>
<b>Fund Code: 08 Fund Title: Supplemental Youth Funds</b>			
GL Code	GL Title	Transaction Description	
	Budget: Salaries - Temporary	06 High School @ \$14.00 x 64 Hours (2 weeks) =	5,376.00
	Budget: FICA Expense	Salaries x 6.20%	334.00
	Budget: Medicare Expense	Salaries x 1.45%	78.00
	Budget: SUTA Expense	Salaries x 1.83%	99.00
	Budget: WC Expense	Salaries x 0.75/100	41.00
	Budget: Operating Supplies		71.29
<b>Actual Carryover Amount:</b>			<b>5,999.29</b>
			-
<b>Fund Code: 09 Fund Title: Hbusing Discretionary Fund</b>			
GL Code	GL Title	Transaction Description	
6724	Financial Assistance - Building Materials	10 families up to \$1500/ea	15,000.00
6724	Financial Assistance - Building Materials	6 families up to \$500/ea	3,000.00
6724	Financial Assistance - Building Materials	6 families up to \$250.91/ea	1,505.46
<b>Actual Carryover Amount:</b>			<b>19,505.46</b>

<b>Fund Code: 10 Fund Title: LGA Grant Fund</b>			
GL Code	GL Title	Transaction Description	
6605	Stipends - Meetings	5 CLUPS members x \$125/ea x 12 mtgs	7,500.00
6103	FICA Expense	FICA: 7500 x 6.20% =	465.00
6104	Medicare Expense	Medicare: 7500 x 1.45% =	108.75
6106	SUTA Expense	SUTA: 7500 x 1.83% =	137.25
6108	WC Expense	Workmens Comp: 7500 /100 x \$0.75 =	56.25
6202	Travel Expense	Travel expenses for CLUPC, Admin, COs	2,500.00
6300	Office Supplies	To purchase office supplies for Chapter	723.46
	<i>Office Supplies</i>	<i>Deduct \$276.54 from budget amount \$1000</i>	
6303	Operating Supplies	To purchase operating supplies for Chapter	1,000.00
6305	Dues and Subscriptions	To pay for annual MIP subscriptions fees	1,500.00
6306	Computer Hardware	To purchase software for Chapter Secretary computer	589.65
6804	Computer	To purchase computers and printers for Chapter Secretary	2,000.00
	Building Facility Rental	Strategic Planning, Worksession, etc	2,800.00
<b>Actual Carryover Amount:</b>			<b>19,380.36</b>

<b>Fund Code: 12 Fund Title: Chapter Official Stipend</b>			
GL Code	GL Title	Transaction Description	
6605	Stipend Meeting	3 Chapter Officials x \$500/ea x 5 Chapter Meeting	6,000.00
	<i>Stipend Meeting</i>	<i>Deduct \$1500 from budget amount \$7500</i>	
6605	Stipend Meeting	3 Chapter Officials x \$500/ea x 4 Planning Meeting	4,500.00
	<i>Stipend Meeting</i>	<i>Deduct \$1500 from budget amount \$7500</i>	
6605	Stipend Meeting	3 Chapter Officials x \$500/ea x 1 Special Meeting	1,500.00
6605	Stipend Meeting	3 Chapter Officials x \$150/ea x 4 WNAC Meeting	1,500.00
	<i>Stipend Meeting</i>	<i>Deduct \$300 from budget amount \$1800</i>	
6605	Stipend Meeting	3 Chapter Officials x \$150/ea x 5 District One Council Meeting	2,250.00
6108	Workmen's Compensation	Workmens Compensation Expense	238.44
	<i>Workmen's Compensation</i>	<i>Deduct \$21.16 from budget amount \$259.60</i>	
<b>Actual Carryover Amount:</b>			<b>15,988.44</b>

<b>Fund Code: 13 Fund Title: Scholarship General Fund</b>			
GL Code	GL Title	Transaction Description	
6721	Financial Assistance - Students	6 Part Time x \$225/ea	1,100.00
	<i>Financial Assistance - Students</i>	<i>Deduct \$250 from budget amount \$1350</i>	
6721	Financial Assistance - Students	28 Full Time x \$500/ea	10,500.00
	<i>Financial Assistance - Students</i>	<i>Deduct \$3500 from budget amount \$14000</i>	
<b>Actual Carryover Amount:</b>			<b>11,600.00</b>

<b>Fund Code: 14 Fund Title: Scholarship Claims Fund</b>			
GL Code	GL Title	Transaction Description	
6721	Financial Assistance - Students	1 Part Time x \$204/ea	204.00
6721	Financial Assistance - Students	3 Full Time x \$500/ea	1,500.00
<b>Actual Carryover Amount:</b>			<b>1,704.00</b>

<b>Fund Code: 15 Fund Title: PEP Fund</b>			
GL Code	GL Title	Transaction Description	
6101	Salaries - Temporary	08-6101: One (1) Office Specialist x \$15 x 1120 hours =	16,582.72
	<i>Salaries - Temporary</i>	<i>Deduct \$217.28 from budget amount \$16800</i>	
6101	Salaries - Temporary	08-6101: One (1) Superviors x \$16 x 560 hours =	8,960.00
6101	Salaries - Temporary	08-6101: Two (2) Labors x \$14 x 560 hours =	15,680.00
6101	Salaries - Temporary	08-6101: One (1) Superviors x \$16 x 560 hours =	8,960.00
6101	Salaries - Temporary	08-6101: Two (2) Labors x \$14 x 560 hours =	15,680.00
6101	Salaries - Temporary (Food Distri)	08-6101: Three (3) Labors x \$14 x 12 hours x 12 months =	6,048.00
6101	Salaries - Temporary (Home Assessor)	08-6101: Two (2) Labors x \$14 x 40 hrs x 4 weeks =	4,480.00
6101	Salaries - Temporary (Maintenance)	08-6101: One (1) Labor x \$14 x 16 hrs x 4 weeks x 3 months =	-
	<i>Salaries - Temporary (Maintenance)</i>	<i>Deduct \$2688 from budget amount \$2688</i>	
6101	Salaries - Temporary	08-6101: One (1) Heavy Equipment Operator x \$19 x 480 hours =	9,120.00
6101	Salaries - Temporary	08-6101: remaining amount	
	<i>Salaries - Temporary</i>	<i>Deduct \$1586.21 from budget amount \$1586.21</i>	
6103	FICA Expense	08-6103 FICA: 90,002.21 x 6.20% =	5,134.00
	<i>FICA Expense</i>	<i>Deduct \$280 from budget amount \$5414</i>	
6104	Medicare Expense	08-6104 Medicare: 90,002.21 x 1.45% =	1,202.00
	<i>Medicare Expense</i>	<i>Deduct \$65 from budget amount \$1267</i>	
6106	SUTA Expense	08-6106 SUTA: 90,002.21 x 1.83% =	1,515.00
	<i>SUTA Expense</i>	<i>Deduct \$83 from budget amount \$1598</i>	
6108	WC Expenses	08-6108: WC: 90,002.21 /100 x \$0.75 =	620.00
	<i>WC Expenses</i>	<i>Deduct \$35 from budget amount \$655</i>	
<b>Actual Carryover Amount:</b>			<b>93,981.72</b>
<b>Fund Code: 16 Fund Title: Veterans Fund</b>			
GL Code	GL Title	Transaction Description	
6724	Financial Assistance - Building Materials	1 Veteran x \$717	717.00
6730	Emergency Assistance - Personal Needs	10 Veterans x \$194.38/each	1,943.37
6724	Financial Assistance - Building Materials	2 Veterans x \$1000.00/each	2,000.00
<b>Actual Carryover Amount:</b>			<b>4,660.37</b>
			-
<b>Fund Code: 17 Fund Title: Emergency Fund</b>			
GL Code	GL Title	Transaction Description	
6202	Travel Expense		561.25
6351	Purchase - Grain		1,520.00
6352	Purchase - food		12,000.00
6353	Purchase - Wood		9,354.60
<b>Actual Carryover Amount:</b>			<b>23,435.85</b>

<b>Fund Code: 23 Fund Title: NNSales Tax Funds</b>			
GL Code	GL Title	Transaction Description	
6202	Travel Expense	Travel Expense for Chapter Official / Admin / CLUP	13,415.53
6300	Office Supplies	To purchase offices supplies for Chapter Admin	3,000.00
	<i>Office Supplies</i>	<i>Deduct \$1000 from budget amount \$4000</i>	
6301	Postage, Freight, USP Expense	To pay for postage for Chapter Buildings	500.00
6303	Operating Supplies	To purchase operating supplies for Chapter Admin	3,000.00
	<i>Operating Supplies</i>	<i>Deduct \$1000 from budget amount \$4000</i>	
6410	Telephone Expense	To pay for telephone for Chapter Buildings	1,200.00
6412	Electric Expense	To pay for electric for Chapter Buildings	4,843.60
	<i>Electric Expense</i>	<i>Deduct \$1156.40 from budget amount \$6000</i>	
6413	Natural Gas/Propane	To pay for propane for Chapter Propane	6,000.00
6414	Waste Disposal Collection	To pay for waste for Chapter Buildings	6,000.00
6415	Water Expense	To pay for water for Chapter Buildings	4,843.59
	<i>Water Expense</i>	<i>Deduct \$1156.41 from budget amount \$6000</i>	
6416	Sewage	To pay for sewage for Chapter Buildings	500.00
6417	Internet Expense	To pay for internet for Chapter Buildings	1,200.00
6501	Repair/Maint : Construction Equipment	To pay for R M for Chapter Equipment	16,000.00
6504	Repair/Maint : Buildings	To pay for R/M for Chapter Buildings	16,000.00
6600	Consultant Expense	To pay consultant fees for CLUPC Land Use Plan	568.00
6603	Other Professional Fee	To pay for costs for economic development	34,000.00
6802	Equipment	To purchase a flatbed trailer for chapter use	17,000.00
6804	Computers	To purchase computers and printers for Chapter use	5,000.00
6806	Buildings	To purchase warehouse to house heavy equipment	23,000.00
8606	<i>Budget: Buildings</i>	<i>To hire contractor to purchase Modular Office Building</i>	<i>33,794.00</i>
<b>Actual Carryover Amount:</b>			<b>189,864.72</b>

<b>Fund Code: 28 Fund Title: Chapter Projects</b>			
GL Code	GL Title	Transaction Description	
6808	Infrastructure - Bathroom Add	To pay Bathroom/Kitchen Add up to \$5000/each	71,393.00
6812	Infrastructure - Housewiring	To pay costs associated with House Wiring Project	92,800.28
6809	Infrastructure - Powerline	To pay costs associated with Powerline Project	30,629.00
6813	Infrastructure - Land Improv	To pay costs associated with Chapter Parking Lot	53,875.00
6801	Construction Equipment	To purchase cemet mixer / dump trailer for chapter use	24,000.00
			<u>272,697.28</u>
<b>Actual Carryover Amount:</b>			<b>272,697.28</b>

<b>Fund Code: 40 Fund Title: Unhealthy Food</b>			
GL Code	GL Title	Transaction Description	
6303	Other Supplies Expense	To purchase supplies for community health events	4,000.00
6355	Operating Supplies	To purchase trees and seeds for community garden	1,000.00
6390	Operating Supplies	To purchase drip system, needs supplies for healthy food demos, and fitness instructor	3,000.00
6505	R/M - Others	To pay for playground / recreational area	57,682.74
6600	Consultant Expense	To pay fitness instructors & healthy food consultants for community demo	2,000.00
6806	Buildings	To purchase materials/supplies for exercise room	20,000.00
6813	Infrastructure - Land Improv	To pay ground work for playground, sports complex, etc	30,000.00
<b>Actual Carryover Amount:</b>			<b>117,682.74</b>

Fund Code: 34 Fund Title: Agricultural Infrastructure Fund			
GL Code	GL Title	Transaction Description	
	Purchases Hay	Purchases Hay	5.48
<b>Actual Carryover Amount:</b>			<b>5.48</b>
	778,193.62	Approved C/O Amount :	
	810,459.45	Amendment C/O Amount :	
	32,265.83	Increase Budget	

Rose – thank you helping me, introduced herself to the community

Motion: Lola Smith Second: Stanford Fowler Vote: 04/00/00

5. Resolution CO-12-011-24: Amendment to Resolution CO-09-036-23: Authorizing the Approval of the Chapter Scholarship General Fund for Rholandolyn John for \$250 for part-time student.

Allen – read the resolution to the community

Valerie – this resolution was approved in September but her application was for part-time

Motion: Lola Smith Second: Stanford Fowler Vote: 04/00/00

6. Christmas Dinner – get price quotes for chapter to purchase mutton for Christmas dinner

VII. Reports and Presentations:

1. Coconino County Elections Office – Elections Outreach Coordinator, Ray Daw
2. Community Health Worker – Susie Shorthair – per message that they are looking for volunteers 2-3 to assist with passing out coats. Setup is around 130-2pm. Thank you.

VIII. Chapter Officials / Council Delegate / CLUPC Report

1. Council Delegate – Helena Nez Begay – NOT PRESENT
2. Chapter President – Allen Fowler Jr. – defer to chapter meeting
3. Chapter Vice-President – Lola Smith – meeting on Friday on arpa projects at 1pm. Grazing official will be handling cemetery. Window rock know about cemetery project, land department mike holano and rodergrick begay with dept of justice know about the cemetery and to proceed with the project and there is already burials in the area.  
Allen – one of their fee is its apart of their company to provide those services and get paid for that work through their contracts.  
Lola – Stanford and I were working on this cemetery and trying to figure out how to work on this project. So Helena reached out land department and department of justice and was told to proceed with the project.  
Floyd – savings from the funds can that be used for antelope community  
Comment – how big is land  
Linda – 5 acres is mention in clup book and also for veterans too  
Lola – clinic has meeting last Friday and will get more information on it  
Yolanda – I though they are suppose to be building on it  
Lola – we did land withdrawal and they need to do one for land withdrawal with the Navajo nation  
Lola – you got the land consent (Stanford – yes got it all and powerline extension)  
Lola – they need to submit to GLDD, looking at April for groundbreaking  
Allen – they were asking about the warehouse, this is old chapter house and I want big warehouse with basketball, want the new warehouse to hold our chapter meetings, if we have bigger building then can have more activities, location best is north east, we got more funding, have you been to LDS church and it has basketball court in there, on the outside there are offices, in the design I want that, old warehouse need new sheet metals, problem is mouse droppings in the old warehouse,

4. Chapter Grazing Official – Stanford Fowler – septic tank is costly and found vendor from hard rock that would charge \$600 and going to request chapter to provide financial assistance to cover half of the cost of \$300. I know community have ask for help on septic tank drain. Resolution to extend to December 30, 2023 for district one tally count and this resolution was approve for kaibeto. Tally has been going for one year. Some community reach out to me when their grazing won't do their tally count and indicate they have close their tally count so I do their tally count for them. Have ask Department of Agriculture on their plan. Department of Agriculture indicates no funding for grazing and here I seen whole department at the IAC Annual Conference and I had to pay my expense when I attended so they don't share their budget for grazing to attend this annual conference that is good for grazing to attend.

5. CLUPC President – Linda Long – clup meeting for today was cancelled and will reschedule. ASC milford indicated that clup manual is taking long time, he doesn't report to chapter, he is our temporary CSC. Jonathan is doing the finishing touch on the clup manual and will be emailing us soon. We still have vacant positions for CSC and AMS.

IX. Announcement:

1. Next Regular Chapter Meeting – December 18, 2023 @ 4 PM
2. Veterans Meeting – December 14, 2023 @ 5 PM
3. St. Mary's Food Bank - December 19, 2023 @ 1 PM, Need volunteers/labors
4. Next Planning Report Meeting – TBA
5. Next CLUPC Meeting – TBA
6. Next District Grazing Committee Meeting – Thursday at 10am at Tonalea
7. Dan Begay Foundation for Excellence – Coat Drive – December 6, 2023 @ 3PM – 5PM
8. Add: Next Western Agency Grazing Meeting – Monday, Dec 18, 2023 at 9am (virtual)
9. Add: Western Navajo Agency Council Meeting – Saturday, Dec 16, 2023 at 9am in Flagstaff
10. Add: District One Council Meeting – Friday, Dec 15, 2023 at 5-8pm in Flagstaff

X. Adjournment at 649pm. Motion Valerie Fowler. Second Lola Smith.

*Valerie Fowler*

Written and Prepared by Valerie Fowler

Coppermine Secretary/Treasurer