

COPPERMINE CHAPTER – REGULAR CHAPTER MEETING
 SEPTEMBER 15, 2022 @ 1PM (DST) Teleconference
MINUTES

Join by Phone: (US) +1 650-963-2039 PIN: 349268465

- I. Meeting called to order by Allen Fowler at 1:35pm.
- II. Invocation by Stanford Fowler.
- III. Review & Adopt the Agenda. Allen read the agenda to the community.
 Valerie: Change Carry-Over Amount to \$670,354.67.
 Allen: Change resolution heading for CarryOver
 Rosine Charley – report Tuba City Peacemaker
 Cynthia Slim – is my resolution will be defer to next meeting.
 Allen – yes your resolution has to go through CLUP meeting
 Cynthia – I was asking if m resolution is defer to next meeting.
 Allen – yes it is deferred to next meeting
 Lavern – change date Oct 1 to Oct 21 for Navajo Veterans Resource Event
 Lola – add Fern Green Bigman for PUSD

Motion: Lola Smith Second: Lavern Tsosie Vote: 07 / 00 / 00

- IV. Approval of last meeting minutes to be posted at Administration Building.
 Lola – post minutes at the chapter administration building

Motion: Stanford Fowler Second: Lavern Tsosie Vote: 06 / 00 / 00

- V. Old Business:

- VI. New Business:

1. Financial Report: Chapter Secretary Treasurer

Coppermine Fund Balance	31-Aug-22
01 General Activity Fund	27,259.82
03 Trust Funds/Land Claims	7,899.02
08 Summer Youth Employment	18,203.95
09 Housing Discretionary	19,505.46
10 Local Governance Grant	15,558.35
12 Chapter Official Stipend	18,111.92
13 Scholarship/General Fund	6,904.00
15 Public Employment Project	48,268.33
16 Veterans	4,660.37
23 Navajo Nation Sales Tax	147,494.30
28 Chapter Projects	272,697.28
34 Agriculture Infrastructure Fund	5.48
40 Unhealthy Food Tax	83,584.55
Total	670,152.83

Valerie – received the financial report from the ASC today. Read the fund balance for August to the community.

Beginning Check Balance:	698,939.94
8/1 Deposit	276.63
8/9 Deposit	169.69
8/16 Deposit	93.72
8/23 Deposit	191.22
8/31 Deposit	52.34
	783.60
33 Checks Processed	12,716.07
Ending Check Balance:	687,007.47

Valerie – read the check bank statement information to the community.

Motion: Lavern Tsosie Second: Lola Smith Vote: 07 / 00 / 00
Allen – vote to accept the financial report.

2. **Resolution CO-09-041-22:** Approving the Chapter Scholarship General Fund for the following One (1) Full-time student in the amount of \$500.00 utilizing the Chapter Scholarship General Fund Account 13:6721.

- Megan Bigman

Allen – read the resolution heading to the community.

Motion: Valerie Fowler Second: Lola Smith Vote: 07 / 00 / 00

3. **Resolution CO-09-042-22:** Supporting the Issuance of a Tribal Access Authorization Agreement from the Navajo Tribal Utility Authority to attach, operate, maintain an existing distribution line and Fiber Optic cable installation within the Coppermine Chapter for expanding and enhancing Communication services for Sallie Barber.

Allen – read the resolution heading to the community

Motion: Lola Smith Second: Stanford Fowler Vote: 07 / 00 / 00

4. **Resolution CO-09-043-22:** Supporting and Approving the Proposed Legislation entitled “Advancing Health for Diné Youth Act” led by the Navajo Nation Air is Life Health Coalition.

Allen – read the resolution heading to the community.

Allen – who is sponsoring this resolution

Allen – no sponsor so defer to next month

5. **Resolution CO-09-044-22:** Approving and Amending the Fiscal Year 2022 Coppermine Chapter Carryover Funds in the amount of \$661,678.88 for Coppermine Chapter as the Carryover Budget for FY2023.
Change heading to: Approving the Fiscal Year 2022 Coppermine Chapter CarryOver Funds in the Amount of \$670,354.67 for Coppermine Chapter as the CarryOver Budget for Fiscal Year 2023.

Valerie: Change Carry-Over Amount to \$670,354.67.

Allen: Approving the Fiscal Year 2022 Coppermine Chapter CarryOver Funds in the Amount of \$670,354.67 for Coppermine Chapter as the CarryOver Budget for Fiscal Year 2023.

Coppermine Fund Balance / CarryOver	Estimate Sept 2022
01 General Activity Fund	27,459.82
03 Trust Funds/Land Claims	7,342.13
08 Summer Youth Employment	18,353.08
09 Housing Discretionary	19,505.46
10 Local Governance Grant	14,060.58
12 Chapter Official Stipend	16,786.02
13 Scholarship/General Fund	10,304.00
15 Public Employment Project	47,466.27
16 Veterans	4,660.37
23 Navajo Nation Sales Tax	148,129.63
28 Chapter Projects	272,697.28
34 Agriculture Infrastructure Fund	5.48
40 Unhealthy Food Tax	83,584.55
Total	670,354.67

Estimate as of 09/14/22

Fund Code: 01 Fund Title: Chapter Activities General Fund

GL Title	Transaction Description		
Purchases - Food (Chapter)	To purchase food for chapter functions and activities	1,559.82	
Other Supplies Expense	To purchase supplies for water point	2,000.00	
Repair & Maintenance - Others	To pay for repairs & maintenance for watering station	2,000.00	
Semiars & Registration Fees	To pay for registration fees for chapter admin and COs	2,000.00	
Tax Penalties & Interest	To pay for penalties and interests for back taxes owed	2,500.00	
Finanical Assistance - Funerals	12 Families x \$150 Each	1,800.00	
Finanical Assistance - Medical	12 Families x \$150 Each	1,800.00	
Financial Assistance - Youth	12 Students x \$150 Each (Youth Travel for Sports, Academic, etc)	1,800.00	
Equipment	To purchase dump trailer for chapter	12,000.00	
		27,459.82	27,459.82

Fund Code: 03 Fund Title: Land Claims Trust

GL Title	Transaction Description		
Office Supplies	To purchase office supplies for Chapter Administration	1,342.13	
Electric Expense	To pay for electric for Chapter Buildings	2,000.00	
Natural Gas/Propane	To pay for propane for Chapter Propane	4,000.00	
Water Expense	To pay for water for Chapter Buildings	2,000.00	
Insurance Property		1,100.00	
Bank Service Charges		360.00	
		7342.13	7,342.13

Fund Code: 08 Fund Title: Supplemental Youth Funds

GL Title	Transaction Description		
Salaries - Temporary	08-6101: Two (2) College Students x \$13.50 x 320 hours =	8,640.00	
Salaries - Temporary	08-6101: Five (5) High School Students x \$12.50 x 128 hours =	8,000.00	
FICA Expense	08-6103 FICA: \$16640 x 6.20% =	1,032.00	
Medicare Expense	08-6104 Medicare: \$16640 x 1.45% =	242.00	
SUTA Expense	08-6106 SUTA: \$16640 x 1.83% =	305.00	
WC Expense	08-6108: Workmans Comp \$16640 /100 x \$0.53 =	89.00	
Operating Supplies	08-6303: Operating Supplies for Students	45.08	
		18,353.08	18,353.08

Fund Code: 09 Fund Title: Housing Discretionary Fund

GL Title	Transaction Description	
Financial Assistance - Building Materials	10 families up to \$1500/ea	15,000.00
Financial Assistance - Building Materials	6 families up to \$500/ea	3,000.00
Financial Assistance - Building Materials	6 families up to \$250.91/ea	1,505.46
		19,505.46
		<u>19,505.46</u>

Fund Code: 10 Fund Title: LGA Grant Fund

GL Title	Transaction Description	
Stipends - Meetings	5 CLUPS members x \$125/ea x 12 mtgs	7,500.00
FICA Expense	FICA for CLUPC	465.00
Medicare Expense	Medicare for CLUPC	108.75
SUTA Expense	SUTA for CLUPC	137.25
WC Expense	WC for CLUPC	52.50
Travel Expense	Travel expenses for CLUPC, Admin, COs	900.00
Operating Supplies	To purchase operating supplies for Chapter	897.08
Dues and Subscriptions	To pay for annual MIP subscriptions fees	1,500.00
Computer Hardware	To purchase software for Chapter Secretary computer	500.00
Computer	To purchase computers and printers for Chapter Secretary	2,000.00
		14,060.58
		<u>14,060.58</u>

Fund Code: 12 Fund Title: LGA Grant Fund

GL Title	Transaction Description	
Stipend Meeting	3 Chapter Officials x \$500/ea x 4 Chapter Meeting	6,000.00
Stipend Meeting	3 Chapter Officials x \$500/ea x 4 Planning Meeting	6,000.00
Stipend Meeting	3 Chapter Officials x \$395.34/ea x 1 Special Meeting	1,186.02
Stipend Meeting	3 Chapter Officials x \$150/ea x 4 WNAC Meeting	1,800.00
Stipend Meeting	3 Chapter Officials x \$150/ea x 4 District One Council Meeting	1,800.00
		16,786.02
		<u>16,786.02</u>

Fund Code: 13 Fund Title: Scholarship General Fund

GL Title	Transaction Description	
Financial Assistance - Students	3 Part Time x \$268/ea	804.00
Financial Assistance - Students	19 Full Time x \$500/ea	9,500.00
		10,304.00
		<u>10,304.00</u>

Fund Code: 15 Fund Title: PEP Fund

GL Title	Transaction Description	
Salaries - Temporary	08-6101: One (1) Office Specialist x \$14 x 1040 hours =	14,560.00
Salaries - Temporary	08-6101: One (1) Superviors x \$15 x 480 hours =	7,200.00
Salaries - Temporary	08-6101: Two (2) Labors x \$13 x 480 hours =	12,480.00
Salaries - Temporary	08-6101: One (1) Heave Equipment Operator x \$18 x 480 hours =	8,640.00
FICA Expense	08-6103 FICA: 42,880.00 x 6.20% =	2,659.00
Medicare Expense	08-6104 Medicare: 42,880.00 x 1.45% =	622.00
SUTA Expense	08-6106 SUTA: 42,880.00 x 1.83% =	785.00
WC Expenses	08-6108: WC: 42,880.00 /100 x \$0.53 =	228.00
Salaries - Temporary	Remaining Amount	292.27
		47,466.27
		<u>47,466.27</u>

Fund Code: 16 Fund Title: Veterans Fund

GL Title	Transaction Description		
Financial Assistance - Building Materials	1 Veteran x \$717		717.00
Emergency Assistance - Personal Needs	10 Veterans x \$194.38/each		1,943.37
Financial Assistance - Building Materials	2 Veterans x \$1000.00/each		2,000.00
		4,660.37	<u>4,660.37</u>

Fund Code: 23 Fund Title: NN Sales Tax Funds

GL Title	Transaction Description		
Travel Expense	Travel Expense for Chapter Official and Admin		12,000.00
Office Supplies	To purchase offices supplies for Chapter Admin		9,216.33
Postage, Freight, USP Expense	To pay for postage for Chapter Buildings		500.00
Operating Supplies	To purchase operating supplies for Chapter Admin		4,000.00
Telephone Expense	To pay for telephone for Chapter Buildings		500.00
Electric Expense	To pay for electric for Chapter Buildings		8,000.00
Natural Gas/Propane	To pay for propane for Chapter Propane		7,000.00
Waste Disposal Collection	To pay for waste for Chapter Buildings		7,000.00
Water Expense	To pay for water for Chapter Buildings		8,000.00
Sewage	To pay for sewage for Chapter Buildings		500.00
Internet Expense	To pay for internet for Chapter Buildings		1,200.00
Repair/Maint : Construction Equipment	To pay for R M for Chapter Equipment		16,657.50
Repair/Maint : Buildings	To pay for R/M for Chapter Buildings		16,657.50
Consultant Expense	To pay consultant fees for CLUPC Land Use Plan		568.00
Other Professional Fee	To pay for costs for economnic development		34,330.30
Equipment	To purchase a flatbed trailer for chapter use		17,000.00
Computers	To purchase computers and printers for Chapter use		5,000.00
		148,129.63	<u>148,129.63</u>

Fund Code: 28 Fund Title: Chapter Projects

GL Title	Transaction Description		
Infrastructure - Bathroom Add	To pay Bathroom/Kitchen Add up to \$5000/each		71,393.00
Infrastructure - Housewiring	To pay costs associated with House Wiring Project		92,800.28
Infrastructure - Powerline	To pay costs associated with Powerline Project		30,629.00
Infrastructure - Land Improv	To pay costs associated with Chapter Parking Lot		53,875.00
Construction Equipment	To purchase cemet mixer / dump trailer for chapter use		24,000.00
		272,697.28	<u>272,697.28</u>

Fund Code: 40 Fund Title: Unhealthy Food

GL Title	Transaction Description		
Infrastructure - Land Improv	To pay ground work for playground, sports complex, etc		24,380.86
R/M - Others	To pay for R/M greenhouse and playground		32,696.00
Buildings	To purchase materials/supplies for exercise room		23,940.00
Other Supplies Expense	To purchase supplies for community health events		2,567.69
		83,584.55	<u>83,584.55</u>

Fund Code: 34 Fund Title: Agricultural Infrastructure Fund

GL Title	Transaction Description		
Purchases Hay	Purchases Hay		5.48
			<u>670,354.67</u>
			<u>670,354.67</u>

Lola – question on Fund 15 – need personnel 2 days a week at the chapter to take care of the facility, janitorial duties, maintenance work, etc.

Lola – question on Fund 12 – need to get paid for stipend last year. We didn't receive payment.

Valerie – I spoke to Kristen and she indicated to send documents (claims, minutes, etc) to ASC and they will search for the payment if any was made. If not paid out then it can be paid out.

Cynthia – need to budget more for your printer and laptop because its going to over \$2000. Cost is high. Need printer cartridges. You do a lot for the chapter and would be good to have good system to do that work. (Fund 10)

Allen – take funds from operating supplies and put into laptop and printer (Fund 23) can revised next month

Valerie – the carryover will change as september is reconciled and checks have cleared the bank. For the month of September there will be checks issued for chapter official stipend, payroll checks for office specialist, chapter scholarship, electric/water bill, tax payment, other bills for chapter operations, travel reimbursement checks, etc. next month will have amendment to the this resolution for the carryover amount. Then will have new budget amounts for the carryover.

Motion: Lola Smith

Second: Stanford Fowler

Vote: 07 / 00 / 00

6. **Resolution CO-09-045-22:** Coppermine Chapter Scholarship Program Policies and Procedures. Change the policy III-1 and V-B to a student over the age of 18 who is a registered voter or under the age of 18, the student and parent or legal guardian must be registered with Coppermine Chapter by the deadline due date of application.

Allen – read the resolution heading to the community.

Valerie – did you get document from Milford – ASC on having policy and procedures that it had to reviewed by DOJ

Allen – didn't get any documentation from ASC. Its chapter policy and procedures.

Allen – We can defer it since we didn't get feedback from Milford

Allen – will deter to next month

7. Lula Tsinnijinnie –

Valerie – she was requesting for chapter financial assistance. All chapter financial assistance needs to go through the ASC for review and approval. I forgot to remove her from the agenda.

VII. Reports and Presentation:

1. TCRHC Health Promotion Coordinator- Chad Barlow – not present

2. General Election Office- Augusta Gillwood / Ray Daw

Early Voting: Oct 12, 2022. Last Day to Register to Vote: November 4, 2022.

Provide locations to vote in Flagstaff (cherry road), Page City Clerk, Tuba City (basement of Tuba City Public Library).

3. Community Health Representative- Susie Shorthair – not present

4. TCRHCC Radiation- Natasha Begay – not present

5. TCRHCC - Leila McCabe – not present

6. Add-on: Tuba City Peacemaker - Rosine Charley

Rosine – presented the peacemaker training. The peacemaker for coppermine is Leila McCabe, Edith Cling, and Al Long. Peacemaker has fee of \$80 but if I provide service its free since Navajo Nation pays me. 928-283-3143 (work) or 928-797-1322 (cell) – my contact number.

Linda Long – peacemaker of each chapter are not taking patients right now

Rosine – yes. I do the session but later on as we get into phase 4 then I'll reach out to peacemaker to provide assistance to me. I will ask if they are comfortable to do peacemaking.

Lavern Tsosie – is there a resolution need for peacemaker for Alfred Long.

Linda Long – there is chapter resolution in place for Al, Edith, and Leila. Back in 2002.

Allen – question on resolution. Does it need to be updated annual.

Rosine – Al Long has been in good standing with Tuba City. Sign by Floyd Stevens, Valerie Fowler the chapter resolution. Provide information on chapter resolution

Allen – can you send chapter resolution to the chapter. Im new chapter official.

Rosine – subsidiary you stated. What do you mean by that. Will he be employed by chapter.
Lavern – if one of coppermine need assistance, its like a liability, certification on file for chapter,
Rosine – our program is not court, a lot of service is about home teaching,

7. Add-on: PUSC – Fern Bigman

Fern – apart of the Indian Education Committee with Page Unified School District. PUSD receive funding for students. funding for eyeglasses, etc. my first update for IEC. Dr Walden was superintendent then left pusd. Another person left as superintendent. June work on regrouping to get director for pusd. They advertised the position. Work on this for June and July. Carlos begay was selected and is iec director. The funding is still been worked on for the IEC since its new director. Funds from covid not spent is forward on for expenditures. Parents can voice their concerns for the IEC funding like tribal clothing, instruments, etc. need parents involvement with their children's teacher at parent teach conference.

Allen – contact information

Fern – give phone number to lola smith and I can contact them

Lola – concern about bus route. I don't use that road 6210. How is that road allen

Allen – its bad

Fern – if you have any concern, let me know and I can bring it up. I didn't know about the road. I'll let the superintendent know

Allen – we will let Des Fowler and she was supposed to contact superintendent

Allen – first or second week of September but nothing is going on for road work

Allen – when is your next meeting.

Fern – im going to conference so after that will have meeting. I will provide info to lola on meeting.

VIII. Chapter Officials / Council Delegate / CLUP Reports

1. Council Delegate – Paul Begay Jr

2. Chapter President – Allen Fowler Jr.

Need to have meeting on \$8million at the end of the month

Meeting with the community on the funding with Dr Yellowman

3. Chapter Vice-President- Lola Smith

Meeting with TCRHCC concerning upcoming clinic and Mr young that before they can contract it out for design, the pre-design he is covering all aspects, meeting with ntua, design,

Water pressure. You get priority on that. If home is located on hill then water pressure would be great.

You need to come to chapter house to pickup application and can bring back to chapter then chapter can send application as whole to OEH. If you need septic tank then you need to submit application.

Application for Water

Application for Septic Tank

Need more applicants from Former Bennet Freeze Area

Leila – thank you for the report and money is in the bank for the clinic.

Lavern – facebook person posted provided information on project for waterline

Lola – ive heard little of it. From Goldtooth, surveying and arch clearances were selected to do the work and NECA selected them.

Leila – im not informed on the project

Linda – western pipeline, last I heard, they needed permit holders permission clearances to go along N20 and through Coppermine. First time was through mark maryboy.

Lola – western pipeline meeting on sept 21 2022

4. Chapter Grazing Official- Stanford Fowler

Stanford – extend deadline to October 31 2022 to NNDA and BIA, received tally booth late, month and half is not enough time for tally due to road conditions,

5. CLUPC- Linda Long

Linda – clup president, we are still getting to finish planning book for public hearing.

Another activity I am apart is Veterans. My son is apart of Veterans and attend meeting on his behalf. Have attended Veterans Meeting with Seth Damon regarding 2 legislations. One legislation to rid of the director and veteran business unit for veterans' trust fund. Veterans have split. If veterans listing, western veterans organization and 18 chapters have voted no on the legislations. Our organization is flowing okay and now they are voting out director out which is not right. Lavern Tsosie is our new Veterans Commander. Lavern – have prepared resolution for this new position and will be on next month planning meeting

IX. Announcements:

1. Next Planning Meeting: October 3, 2022 @ 4pm
2. Next Chapter Meeting: October 10, 2022 @ 4pm
3. Next CLUPC Meeting: October 3, 2022 @ 2pm
4. District One Council Meeting: September 15, 2022 @ 5:30pm
5. Western Agency Council Meeting: September 17, 2022 @ 9am @ Shonto
6. Navajo Veterans Resource Event @ Western Navajo Veterans Office on October 21, 2022 @ 9am
7. Western Pipeline Meeting @ September 21 2022 @ Coppermine Chapter @ 10am
8. Veterans Meeting - October 19, 2022 @ 6pm (MST) @ Coppermine

X. Adjournment at 4pm.

Motion: Lola Smith Second: Lavern Tsosie Vote: 07 / 00 / 00

Valerie Fowler

Written and prepared by Valerie Fowler
Chapter Secretary/Treasurer