

# COPPERMINE CHAPTER

Planning/Report Meeting  
October 1, 2019 @ 3:00 pm (DST)

## AGENDA

I. Welcome and Meeting called to order by:

II. Invocation By:

III. Recognizing Guest and Visiting Officials:

IV. Review and Adopting the Agenda:

Motion:

Second:

Vote:

V. Reading and Approval of meeting minutes to be posted at Chapter Admin Building.

Motion:

Second:

Vote:

VI. Old Business:

a. Financial – Secretary/Treasurer

VII. New business/Resolutions:

- a. Resolution# CO-10-001-20: Approving Budget Transfer From Account 23:6202 to Cover Negatives In The Following 6L Codes and Amounts: 23:6103(FICA)\$23.00; 23:6104(MED)\$159.05; 23:6108(WRKS COMP)\$46.00; 23:6505(REP&MAINT)\$33.36; 23:6605(STIPEND)\$3,921.00.
- b. Resolution# CO-10-002-20: Approving Budget Transfer From Account 12:6605-01 to Cover Negative In The Amount of \$300.00 To Be Transferred Into Account 12:6605-04.
- c. Resolution# CO-10-003-20: Approving Budget Transfer From Account 12:6605-02 In The Amount of \$3,000.00 Into Account 01:6619.
- d. Resolution# CO-10-004-20: Approving the Carryover Budget
- e. Resolution# CO-10-005-20: Amending Resolution#CO-09-061-19 FY2020 Allocation
- f. Resolution# CO-10-006-20: Position Upgrade for Office Assistant to Office Specialist
- g. Resolution# CO-10-007-20: FY2020 Coppermine Chapter Planning & Chapter Meeting Schedule
- h. Resolution# CO-10-008-20: Navajo Nation Personnel Policies Manual
- i. Resolution# CO-10-009-20: Five Management System Policies and Procedures
- j. Resolution# CO-10-010-20: Public Employment Program (PEP) Policies and Procedures
- k. Resolution# CO-10-011-20: Housing Discretionary Policies and Procedures
- l. Resolution# CO-10-012-20: Chapter Revenues – Water, Trash, Facility Usage, and Verification of Residency
- m. Glenna Manymules-Bitsoi – Clinic Update
- n. Thomas Tso – Native Builders
- o. Page Hospital – CEO Susan Eubanks – Election on Nov. 5, 2019
- p. Traci Parker – TseYaatoh High School
- q. Page Unified School District – REPA to Approve Date for Nov. 4 @ Coppermine Chapter @ 6pm(mst)

VIII. Reports

- a. Community Service Coordinator –
- b. Chapter Officials –
- c. Grazing Official -
- d. CLUPC –
- e. Council Delegate –
- f. FBFA –

IX. Announcements:

- a. CLUPC Meeting – Tuesday, October 1, 2019 @ 1pm (dst)
- b. Regular Chapter Meeting – Tuesday, October 8, 2019 @ 6pm (dst)
- c. Western Navajo Fair – October 10 – 13, 2019

X. Adjournment:

Motion:

Second:

Vote:

*Have A Wonderful Evening and Safe Travels.*

**COPPERMINE CHAPTER**  
**Planning/Report Meeting**  
**October 1, 2019 @ 3:00 pm (DST)**  
**MINUTES**

- I. Welcome and Meeting called to order by Sid Whitehair at 3:30pm.
- II. Invocation By: Paul Begay
- III. Recognizing Guest and Visiting Officials:
- IV. Review and Adopting the Agenda:  
 Motion: Lola Smith Second: Valerie Fowler Vote: 02 / 00 / 01
- V. Reading and Approval of meeting minutes to be posted at Chapter Admin Building.  
 Motion: Lola Smith Second: Valerie Fowler Vote: 02 / 00 / 01
- VI. Old Business:

Financial – Secretary/Treasurer = Fund Balance as of 9/30/19

Fund 01	9857.78	*Issues. Fund will Change.
Fund 03 Land Claims	2707.18	*Issues. Fund will Change.
Fund 08 Youth	28066.51	
Fund 09 Housing	34,134.13	
Fund 10 LGA Grant	0.00	
Fund 12 Chapter Stipend	4421.75	*Issues. Fund will Change.
Fund 13 Scholarship GenFund	2700.00	
Fund 14 Scholarship Claims	110.00	
Fund 15 PEP Fund	941.41	
Fund 16 Veterans	4660.37	
Fund 17 Emergency	0.00	
Fund 23 NN Sales Tax	68,606.19	*Issues. Fund will Change.
Fund 28 Chapter Projects	260,765.60	
Fund 40 Unhealthy Foods	58,368.06	
	\$475,338.98	Carry-Over will Change.
Check Register	35,266.67	9/1-30/19
Outstanding Checks	4,040.88	
Revenue Deposits	694.16	
IRS 941 – Q3 2019	405.48	

Issues with Fund 01/03/12/23 will be address on Wednesday with ASC so the Carry-Over Budget Amount will change.

Lola motion to move financial report to chapter meeting.

Motion: Lola Smith Second: Valerie Fowler Vote: 02 / 00 / 01

VII. New business/Resolutions:

*At beginning: Skip Resolutions and wait for Wilford to return to present the resolutions. Skip to Glenna Manymules.*

- a. Resolution# CO-10-001-20: Approving Budget Transfer From Account 23:6202 to Cover Negatives In The Following 6L Codes and Amounts: 23:6103(FICA)\$23.00; 23:6104(MED)\$159.05; 23:6108(WRKS COMP)\$46.00; 23:6505(REP&MAINT)\$33.36; 23:6605(STIPEND)\$3,921.00.  
 Roylentia – cover negative balances in Fund 23
- b. Resolution# CO-10-002-20: Approving Budget Transfer From Account 12:6605-01 to Cover Negative In The Amount of \$300.00 To Be Transferred Into Account 12:6605-04.  
 Roylentia – cover negative balance in Fund 12
- c. Resolution# CO-10-003-20: Approving Budget Transfer From Account 12:6605-02 In The Amount of \$3,000.00 Into Account 01:6619.  
 Roylentia – transfer funds from 12 to 01 to cover tax penalties and budget for district meeting.

d. Resolution# CO-10-004-20: Approving the Carryover Budget

Fund 01	9857.78	FICA \$2.08 (BT \$2.08) Medicare \$5.91 (BT \$5.91) Hay \$6197.00 Food \$556.02 Tax Penalties \$1786.00 (Add \$2.08 and \$5.91) FinAsst Community \$400.00 <ul style="list-style-type: none"> <li>• \$100 x 4 person</li> </ul> FinAsst Students \$300.00 <ul style="list-style-type: none"> <li>• \$100 x 3 person</li> </ul> FinAsst Funerals \$700.00 <ul style="list-style-type: none"> <li>• \$100 x 7 person</li> </ul>
Fund 03	2707.18	Computer Software \$248.57 Telephone \$20.80 Propane \$542.90 Waste \$666.09 Internet \$20.59 R/M Other \$1208.23
Fund 08	28066.51	PENDING
Fund 09	34,134.13	Housing FICA \$180.99 Housing Medicare \$47.87 Housing Stipend \$1499.86 FinAsst Archeological \$1324.60 <ul style="list-style-type: none"> <li>• \$250 x 5 people = \$1250</li> <li>• \$124.60 x 1 person = \$124.60</li> </ul> FinAsst Building Materials \$31,080.81* <ul style="list-style-type: none"> <li>• \$1500 x 5 people = \$7500</li> <li>• \$1000 x 10 people = \$10,000</li> <li>• \$750 x 11 people = \$8250</li> <li>• \$533.08 x 10 people = \$5330.81</li> </ul>
Fund 10	0.00	
Fund 12	4421.75	Planning \$1721.75 (BT \$300) <ul style="list-style-type: none"> <li>• 3 CO x 1 Mtg x \$473.92 and when allocation is received then remaining amount will be distributed to equal \$500.</li> </ul> Chapter \$3000.00 (BT \$3000 to Fund 01) Agency \$-300.00 (Add \$300 cover negative)
Fund 13	2700.00	Combine Funds for total of \$2810. Budget Transfer from Fund 14 into Fund 13 in the amount of \$110. <ul style="list-style-type: none"> <li>• \$401.42 x 1 student = 401.41</li> <li>• \$501.43 x 6 student = 2408.58</li> </ul>
Fund 14	110.00	
Fund 15	941.41	Salary 897.28 FICA \$51.34 (BT \$13.98) Medicare \$6.77 WC \$-13.98 (Add \$13.98)
Fund 16	4660.37	FinAsst Building Materials \$2717.00 EmergAsst Personal Needs \$1943.37
Fund 17	0.00	
Fund 23	68,606.19	PENDING
Fund 28	260,765.60	Infrastructure Bathroom Addition \$62630.00 Infrastructure Powerline \$72628.60 Infrastructure Housewiring \$62632.00 Infrastructure Land Improv \$62875.00
Fund 40	58,368.06	Operating supplies \$782.00 Healthy Food \$507.06

		R/M others \$3000 Consultant Expense \$2000 EmergAsst Health Needs \$1547.00 Equipment \$36532.00 Buildings \$6000.00 Infrastructure Land Impro \$8000.00
	\$475,338.98	Carry-Over will Change.

- e. Resolution# CO-10-005-20: Amending Resolution#CO-09-061-19 FY2020 Allocation  
Valerie: Last month chapter approved the Resolution # CO-09-061-19 in the amount of \$245,278 but additional funds allocated for chapter official stipend in the amount of \$9091 so amendment to the resolution to increase to \$254,369.
- f. Resolution# CO-10-006-20: Position Upgrade for Office Assistant to Office Specialist  
Roylentia – position upgrade and that was is been allocated FY2020 budget.
- g. Resolution# CO-10-007-20: FY2020 Coppermine Chapter Planning & Chapter Meeting Schedule  
Roylentia – was told to keep meeting at set schedule. So set calendar every Tuesday.  
Valerie – weekend meetings  
Paul – Tuesday is good for me due to other meetings set  
Sid – will get recommendation at chapter meeting
- h. Resolution# CO-10-008-20: Navajo Nation Personnel Policies Manual  
Roylentia – the chapter doesn't have personnel policies so chapter needs to adopt the Navajo Nation Personnel Policies Manual  
Linda – who makes these policies  
Paul – you can make resolution to change policies. Council does is approve it then forward to president.
- i. Resolution# CO-10-009-20: Five Management System Policies and Procedures  
Roylentia – request to adopt the FMS. Step by step on how to help with filing and records.  
Betty – caregiven background check can that be used for the tribe.  
Sid – you can amendment the policy to request for background check  
Paul – FMS. Is needed for record keeping like property file.
- j. Resolution# CO-10-010-20: Public Employment Program (PEP) Policies and Procedures. NOT PRESENT.  
Sid – Wilford is not available.
- k. Resolution# CO-10-011-20: Housing Discretionary Policies and Procedures. NOT PRESENT.  
Sid – Wilford is not available.
- l. Resolution# CO-10-012-20: Chapter Revenues – Water, Trash, Facility Usage, and Verification of Residency  
Regina – water fees is low and due to plant closure. Square water barrels = gap \$7, tonalea \$8, ntua \$3, page \$1.75  
Trash fee increase for half truck load \$5; full truck load \$10. Verification of residency. Window Rock states chapter can not write residency of verification and wants to be more restrict on verification. Other chapter charge \$5 like inscription house; gap and lechee and tuba city stop residency verification. Increase facility usage. Some people don't clean after using facility usage. Lechee is \$35; other chapter \$50 and tuba city is \$200 for facility usage. For resident is \$200 and non-resident is double. Increase facility usage to \$50 with security deposit \$25.  
Linda – what about committees under chapter.  
Regina – no fee for veterans, clup, housing.  
Regina – fees for parties, funeral, meetings, gatherings, church, etc.  
Lola – training for verification  
Regina – me and Roylentia are attending next month which is for chapter staff only
- m. Glenna Manymules-Bitsoi – Clinic Update. Presented the project summary, project description, project status, funding status. Handout given on the update information.

- n. Thomas Tso – Native Builders – Presented the implementation plan for the former bennett freeze area. Chapter needs to select date to meet with native builders.  
Betty Slim – would like breakdown of the escrow fund. They say there are funds for FBFA.  
Sid – we are not certified chapter and funds remain in window rock and hard to obtain the funds.  
Lola – you are asking about steering committee. The FBFA know what you are asking for.
- o. Page Hospital – CEO Susan Eubanks – Election on Nov. 5, 2019 – please vote prop 431. In 1976, page hospital given to city of page. They can ask for vote for tax funds for the Page Hospital. purchase new equipment. Need building up to code.  
Question:  
Susan – plant closing so decrease of \$500,000 (half million) from budget.  
Susan – MP531 gap, MP
- p. Traci Parker – TseYaatoh High School – NOT PRESENT
- q. Page Unified School District – REPA to Approve Date for Nov. 4 @ Coppermine Chapter @ 6pm(mst) – NOT PRESENT  
Motion to move to the Chapter Meeting.  
Motion: Lola Smith      Second: Valerie Fowler      Vote: 03 / 00 / 01

#### VIII. Reports

- a. Community Service Coordinator – NOT PRESENT
- b. Chapter Officials – Valerie – FY2020 Allocation Budget was approved and ASC will submit for request for direct payment.  
Lola – give my time to paul  
Sid – plant is closing.
- c. Grazing Official – NOT PRESENT
- d. CLUPC –
- e. Council Delegate – Paul Begay provide an update to the community and officials and staff.  
Questions  
Lola – plant equipment  
Paul – I am trouble of how SRP is treating Western Navajo. They didn't leave any legacy. They say they are a good neighbor. We talk about waterline for western. That should be a legacy for them. Need for water treatment. Would that be legacy for them. I have told them and see what they say or not. JT willie that is his job. As western delegate we have first choice. Is there computer to be issues then it should be given to western instead of bidding. We are going to get first choice. We made Navajo nation survive. I am meeting with JT willie and will let him know that.  
Valerie – is the FBFA \$100,000 Escrow Budget Resolution was given to Navajo Hopi Land Commission members and Robert Black on July 30, 2019 and nothing was been done about it and stated by window rock that they didn't received any resolution so chapter sent copies to NHLC. I  
Paul – i'll have angie get an update on it. I haven't seen the legislation.  
Sid – get woods for elders.  
Paul – Navajo Parks Recreation have funds so going to take \$1million to fund Waterline Project. Last year fair was short fund and funds were approved. The new council request for figures budget.  
Paul – kaibab forest was agreed for Navajo to take forest. Flea market 2 or 3 rd week to get woods. Can get 30 cords in one season. Cost is \$2.50. agreement ceremonial woods too.
- f. FBFA –

#### IX. Announcements:

- a. CLUPC Meeting – Tuesday, October 1, 2019 @ 1pm (dst)
- b. Regular Chapter Meeting – Tuesday, October 8, 2019 @ 6pm (dst)
- c. Western Navajo Fair – October 10 – 13 , 2019

#### X. Adjournment at 6.20pm.

Motion: Lola Smith      Second: Valerie Fowler      Vote: 03 / 00 / 01

*Have A Wonderful Evening and Safe Travels.*