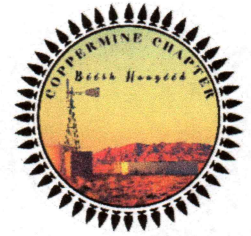




COPPERMINE CHAPTER

The Navajo Nation
Western Navajo Agency – District One
P.O. Box 1323 Page, Arizona 86040
Telephone No: 928-209-3324
Email: coppermine@navajochapters.org



COPPERMINE CHAPTER HOUSE – FACILITY RENTAL AGREEMENT FORM

Name: _____
Address: _____

Contact Number: _____

Today's Date: _____
Date of Usage: _____
Time of Usage: _____
of People: _____

Type of Event

- | | | |
|-----------------------------------------------|--------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Meeting | <input type="checkbox"/> Funeral Gathering | <input type="checkbox"/> Fundraising Event |
| <input type="checkbox"/> Birthday Party | <input type="checkbox"/> Food Sale | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Graduation Reception | <input type="checkbox"/> Training/Classes | |

Are you registered with Coppermine Chapter? Yes No

Chapter facility Usage Requirement:

It is the responsibility of the renter to obtain a minimum General Liability Insurance Coverage for the event hosted. Proof of Insurance must be submitted with payment For Rental Agreement.

1. Security Deposit of \$25 will be made when form is turned in and after finished it will be refund back to the renter.
2. Renter shall be responsible to ensure that all individuals using the FACILITY stays within the premises of the chapter house.
3. Renter is responsible for cleaning up immediately after event ends, please take out trash.
4. If the chapter finds any damaged to property it will be billed to renter.
5. Renter is responsible for supervising children; especially outside of the chapter house.
6. Renter will close all doors and gate after use of the FACILITY.
7. Renter is responsible for meeting with chapter staff to open the chapter house; if no one is available, doors will be closed.
8. In consideration of the Rental Fee, FACILITY agrees to supply all available tables and chairs during the hours described.

THE COPPERMINE CHAPTER WILL NOT BE RESPONSIBLE FOR ANY INJURIES, LOST, STOLEN, OR DAMAGED ITEMS WITH IN THE FACILITY OF THE COPPERMINE CHAPTER GROUNDS.

****By Signing below, I am responsible for the Coppermine Chapter Facility and the Liability for any damages occurring during facility use.****

Signature of Renter

Signature Approval of Chapter Administration

CHAPTER ADMINISTRATION USE ONLY

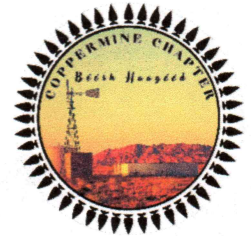
Security Deposit: \$25.00	Cash Receipt: # _____
Rental Fee: \$50.00	CASH: _____
NN Sales Tax 6%: \$3.00	Money Order#: _____
TOTAL AMOUNT \$78.00	\$25.00 Returned on Date: _____ Renter's Initial: _____

(Total Amount Due Prior to Event)



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COPPERMINE CHAPTER HOUSE TABLE AND CHAIR USAGE AGREEMENT FORM

NAME: _____
ADDRESS: _____

CONTACT NUMBER: _____

TODAY'S DATE: _____
DATE OF USAGE: _____
TIME OF USAGE: _____

Are you a registered voter of Coppermine Chapter? Yes _____ No _____

Chapter Table and Chair Usage Requirements:

1. Security Deposit of \$30.00 will be made when form is turned in and after items returned, it will be refund back to renter.
2. If the Chapter finds any damages to property it will be billed to the renter.
3. The renter fully understands if item(s) are lost or returned broken, they will be charged for the replacement value of each broken or lost item(s).
4. The renter is responsible for the condition of all items rented.
5. All items must be cleaned before returned.

****THE COPPERMINE CHAPTER HAS THE RIGHT TO REFUSE SERVICE TO ANYONE. ****

Signature of Renter

Date

Signature Approval of Chapter Administration

Date

COPPERMINE CHAPTER ADMINISTRATION USE ONLY

Security Deposit: \$30.00

Cash Receipt # _____

Rental Fee:

1 – Table (\$7.00 each + 6% NN Tax) =
_____ x 7.00 + 6% (_____) = _____

Cash Amount: _____

1 – Chair (\$1.00 each + 6% NN Tax) =
_____ x 1.00 + 6% (_____) = _____

TOTAL AMOUNT: _____

\$30.00 Returned on (Date): _____

(Total Amount Due Prior to Rental)

Rental's Initial: _____