

COPPERMINE CHAPTER
PLANNING REPORT MEETING
SEPTEMBER 11, 2023 @ 1PM (DST)
MINUTES

- I. Meeting called to order by Allen Fowler at 1:31pm.
- II. Invocation by Paul Begay.
- III. Review and adopt the agenda. Read by Lola Smith. -
Motion: Lola Smith Second: Valerie Fowler Vote: 03/00/00
Lola - New Business # 5 – reword the resolution
Paul – separate little presentation
Paul – modify to #5 to makes changes to the resolution during revision
Laura – tuition assistance for Kaley Sarah Manson.
Allen – laura submit application to chapter administration
Comment – dollar amount for carryover amount
Allen – carryover amount is 778,193.62
Lavern – is the resolution number supposed to be CC
Allen – change all from CC to CO
- IV. Approval of last meeting minutes to be posted at administration building
Motion: Lola Smith Second: Valerie Fowler Vote: 03/00/00
- V. Old Business
1. Resolution CO-08-034-23: Supporting and Recommending to appoint April Endishcheene to the Johnson O'Malley Program with the Page Unified School District #8. The alternate will remain vacant this individual will represent the Coppermine Chapter and its communities on behalf of all Native/Alaskan students.
Allen – read the resolution to the community
Allen – is she is available.
Valerie –
Allen – motion to move forward to chapter meeting
Motion: Lola Smith Second: Valerie Fowler Vote: 03/00/00
- VI. New Business
1. Financial Report: Chapter Secretary/Treasurer and update report
Bank Statement
Beginning Balance = \$819,346.71
Deposits = \$920.16
Checks Processed = \$15,379.92
Ending Balance = \$804,886.95
42 checks were processed

Fund Balance
Fund 01 : Chapter Activities General Fund = \$27,416.11
Fund 03 : Land Claims Trust = \$6,949.80
Fund 08 : Supplemental Youth Funds = negative \$9776.71
Fund 09 : Housing Discretionary Fund = \$19,505.46
Fund 10 : LGA Grant Fund = \$19,656.90
Fund 12 : Chapter Official Stipend = \$19,309.60
Fund 13 : Scholarship General Fund = \$15,350.00

Fund 14 : Scholarship Claims Fund = \$1,704.00
Fund 15 : PEP Fund = \$99,213.21
Fund 16 : Veterans Fund = \$4,660.37
Fund 17 : Emergency Fund = \$23,435.85
Fund 23 : Navajo Nation Sales Tax = \$160,383.53
Fund 28 : Chapter Projects = \$272,697.28
Fund 40 : Unhealthy Food Tax = \$117,682.74
Fund 34 : Agricultural Infrastructure Fund = \$5.48
Fund Balance = \$778,193.62

Former Bennett Freeze Area – working with Navajo Hopi Land Commission on obtaining purchase order for homeowners. Working with choice humanitarian on home assessments. NHLC is also working with DPM on advertising carpenters positions for Coppermine FBFA.

Waste Management – ARPA waste management project is for 36,000 which is for 3 years. I have obtain price quote from Navajo Sanitation which they don't provide services in Coppermine and same with Flagstaff Waste Management also don't provide services but count as obtaining price quote. Working with Republic Services on professional service contract.

Motion: Lola Smith Second: Allen Fowler Vote: 03/00/00

2. Resolution CO-09-036-23: Authorizing the Approval of the Chapter Scholarship General Fund for the following two
 - (2) Full-Time Students in the amount of \$500.00 each utilizing the Scholarship General Fund 13:6721.
 - i. Angel Clark – Utah Tech University
 - ii. Rholandolyn John – Dine College

Allen – read the resolution to the community.

Angel – introduced herself to the community. Degree Early Childhood Development. Work as student worker for Coppermine chapter.

Motion: Lola Smith Second: Valerie Fowler Vote: 03/00/00

3. Resolution CO-09-037-23: Approving the Fiscal Year 2023 Coppermine Chapter CarryOver Funds in the amount of \$ 778,193.62 for Coppermine Chapter as the CarryOver Budget for FY2024.

Fund Code: 01 Fund Title: Chapter Activities-General Fund			
GL Code	GL Title	Transaction Description	
6352	Purchases - Food (Chapter)	To purchase food for chapter functions and activities	4,916.11
6505	Repair & Maintenance - Others	To pay for repairs & maintenance for watering station	3,000.00
6607	Semiars & Registration Fees	To pay for registration fees for CO / Admin / CLUP	5,000.00
6619	Tax Penalties & Interest	To pay for penalties and interests for back taxes owed	2,500.00
6720	Finanical Assistance - Community	20 Families x \$200 Each (youth enrichment)	4,000.00
6721	Finanical Assistance - Medical	20 Families x \$200 Each	4,000.00
6722	Finanical Assistance - Funerals	20 Families x \$200 Each	4,000.00
6802	Equipment	To purchase dump trailer for chapter	
			27,416.11
Fund Code: 03 Fund Title: Land Claims-Trust			
GL Code	GL Title	Transaction Description	
6300	Office Supplies	To purchase office supplies for Chapter Administration	700.00
6305	Dues and Subcriptions		500.00
6412	Electric Expense	To pay for electric for Chapter Buildings	700.00
6413	Natural Gas/Propane	To pay for propane for Chapter Propane	3,149.80
6415	Water Expense	To pay for water for Chapter Buildings	700.00
6417	Internet Expense	To pay for internet for Chapter Buildings	700.00
6611	Insurance Property	To pay for insurance property for Chapter Buildings	500.00
			6,949.80

Fund Code: 08 Fund Title: Supplemental Youth Funds			
GL Code	GL Title	Transaction Description	
	Salaries - Temporary		
	Salaries - Temporary		
	FICA Expense		
	Medicare Expense		
	SUTA Expense		
	WC Expense		
	Operating Supplies		
			(9,776.71)
Fund Code: 09 Fund Title: Housing Discretionary Fund			
GL Code	GL Title	Transaction Description	
6724	Financial Assistance - Building Materials	10 families up to \$1500/ea	15,000.00
6724	Financial Assistance - Building Materials	6 families up to \$500/ea	3,000.00
6724	Financial Assistance - Building Materials	6 families up to \$250.91/ea	1,505.46
			19,505.46
Fund Code: 10 Fund Title: LGA Grant Fund			
GL Code	GL Title	Transaction Description	
6605	Stipends - Meetings	5 CLUPS members x \$125/ea x 12 mtgs	7,500.00
6103	FICA Expense	FICA: 7500 x 6.20% =	465.00
6104	Medicare Expense	Medicare: 7500 x 1.45% =	108.75
6106	SUTA Expense	SUTA: 7500 x 1.83% =	137.25
6108	WC Expense	Workmens Comp: 7500 /100 x \$0.75 =	56.25
6202	Travel Expense	Travel expenses for CLUPC, Admin, COs	2,500.00
6300	Office Supplies	To purchase office supplies for Chapter	1,000.00
6303	Operating Supplies	To purchase operating supplies for Chapter	1,000.00
6305	Dues and Subscriptions	To pay for annual MIP subscriptions fees	1,500.00
6306	Computer Hardware	To purchase software for Chapter Secretary computer	589.65
6804	Computer	To purchase computers and printers for Chapter Secretary	2,000.00
	Building Facility Rental	Strategic Planning, Worksession, etc	2,800.00
			19,656.90
Fund Code: 12 Fund Title: Chapter Official Stipend			
GL Code	GL Title	Transaction Description	
6605	Stipend Meeting	3 Chapter Officials x \$500/ea x 5 Chapter Meeting	7,500.00
6605	Stipend Meeting	3 Chapter Officials x \$500/ea x 4 Planning Meeting	6,000.00
6605	Stipend Meeting	3 Chapter Officials x \$500/ea x 1 Special Meeting	1,500.00
6605	Stipend Meeting	3 Chapter Officials x \$150/ea x 4 WNAC Meeting	1,800.00
6605	Stipend Meeting	3 Chapter Officials x \$150/ea x 5 District One Council Meeting	2,250.00
6108	Workmen's Compensation	Workmens Compensation Expense	259.60
			19,309.60
			19,309.60
Fund Code: 13 Fund Title: Scholarship General Fund			
GL Code	GL Title	Transaction Description	
6721	Financial Assistance - Students	6 Part Time x \$225/ea	1,350.00
6721	Financial Assistance - Students	28 Full Time x \$500/ea	14,000.00
			15,350.00
Fund Code: 14 Fund Title: Scholarship Claims Fund			
GL Code	GL Title	Transaction Description	
6721	Financial Assistance - Students	1 Part Time x \$204/ea	204.00
6721	Financial Assistance - Students	3 Full Time x \$500/ea	1,500.00
			1,704.00
			1,704.00

Fund Code: 15 Fund Title: PEP Fund			
GL Code	GL Title	Transaction Description	
6101	Salaries - Temporary	08-6101: One (1) Office Specialist x \$15 x 1120 hours =	16,800.00
6101	Salaries - Temporary	08-6101: One (1) Superviors x \$16 x 560 hours =	8,960.00
6101	Salaries - Temporary	08-6101: Two (2) Labors x \$14 x 560 hours =	15,680.00
6101	Salaries - Temporary	08-6101: One (1) Superviors x \$16 x 560 hours =	8,960.00
6101	Salaries - Temporary	08-6101: Two (2) Labors x \$14 x 560 hours =	15,680.00
6101	Salaries - Temporary (Food Distri)	08-6101: Three (3) Labors x \$14 x 12 hours x 12 months =	6,048.00
6101	Salaries - Temporary (Home Assessor)	08-6101: Two (2) Labors x \$14 x 40 hrs x 4 weeks =	4,480.00
6101	Salaries - Temporary (Maintenance)	08-6101: One (1) Labor x \$14 x 16 hrs x 4 weeks x 3 months =	2,688.00
6101	Salaries - Temporary	08-6101: One (1) Heavy Equipment Operator x \$19 x 480 hours =	9,120.00
6101	Salaries - Temporary	08-6101: remaining amount	1,586.21
6103	FICA Expense	08-6103 FICA: 90,002.21 x 6.20% =	5,581.00
6104	Medicare Expense	08-6104 Medicare: 90,002.21 x 1.45% =	1,306.00
6106	SUTA Expense	08-6106 SUTA: 90,002.21 x 1.83% =	1,648.00
6108	WC Expenses	08-6108: WC: 90,002.21 /100 x \$0.75 =	676.00
			<u>99,213.21</u>
Fund Code: 16 Fund Title: Veterans Fund			
GL Code	GL Title	Transaction Description	
6724	Financial Assistance - Building Materials	1 Veteran x \$717	717.00
6730	Emergency Assistance - Personal Needs	10 Veterans x \$194.38/each	1,943.37
6724	Financial Assistance - Building Materials	2 Veterans x \$1000.00/each	2,000.00
			<u>4,660.37</u>
Fund Code: 17 Fund Title: Emergency Fund			
GL Code	GL Title	Transaction Description	
6202	Travel Expense		561.25
6351	Purchase - Grain		1,520.00
6352	Purchase - food		12,000.00
6353	Purchase - Wood		9,354.60
			<u>23,435.85</u>
Fund Code: 23 Fund Title: NN Sales Tax Funds			
GL Code	GL Title	Transaction Description	
6202	Travel Expense	Travel Expense for Chapter Official / Admin / CLUP	13,415.53
6300	Office Supplies	To purchase offices supplies for Chapter Admin	4,000.00
6301	Postage, Freight, USP Expense	To pay for postage for Chapter Buildings	500.00
6303	Operating Supplies	To purchase operating supplies for Chapter Admin	4,000.00
6410	Telephone Expense	To pay for telephone for Chapter Buildings	1,200.00
6412	Electric Expense	To pay for electric for Chapter Buildings	6,000.00
6413	Natural Gas/Propane	To pay for propane for Chapter Propane	6,000.00
6414	Waste Disposal Collection	To pay for waste for Chapter Buildings	6,000.00
6415	Water Expense	To pay for water for Chapter Buildings	6,000.00
6416	Sewage	To pay for sewage for Chapter Buildings	500.00
6417	Internet Expense	To pay for internet for Chapter Buildings	1,200.00
6501	Repair/Maint : Construction Equipment	To pay for R M for Chapter Equipment	16,000.00
6504	Repair/Maint : Buildings	To pay for R/M for Chapter Buildings	16,000.00
6600	Consultant Expense	To pay consultant fees for CLUPC Land Use Plan	568.00
6603	Other Professional Fee	To pay for costs for economnic development	34,000.00
6802	Equipment	To purchase a flatbed trailer for chapter use	17,000.00
6804	Computers	To purchase computers and printers for Chapter use	5,000.00
6806	Buildings	To purchase warehouse to house heavy equipment	23,000.00
			<u>160,383.53</u>

Fund Code: 28 Fund Title: Chapter Projects-			
GL Code	GL Title	Transaction Description	
6808	Infrastructure - Bathroom Add	To pay Bathroom/Kitchen Add up to \$5000/each	71,393.00
6812	Infrastructure - Housewiring	To pay costs associated with House Wiring Project	92,800.28
6809	Infrastructure - Powerline	To pay costs associated with Powerline Project	30,629.00
6813	Infrastructure - Land Improv	To pay costs associated with Chapter Parking Lot	53,875.00
6801	Construction Equipment	To purchase cement mixer / dump trailer for chapter use	24,000.00
			<u>272,697.28</u>
Fund Code: 40 Fund Title: Unhealthy Food			
GL Code	GL Title	Transaction Description	
6303	Other Supplies Expense	To purchase supplies for community health events	4,000.00
6355	Operating Supplies	To purchase trees and seeds for community garden	1,000.00
6390	Operating Supplies	To purchase drip system, needs supplies for healthy food demos, and fitness instructor	3,000.00
6505	R/M - Others	To pay for playground / recreational area	57,682.74
6600	Consultant Expense	To pay fitness instructors & healthy food consultants for community demo	2,000.00
6806	Buildings	To purchase materials/supplies for exercise room	20,000.00
6813	Infrastructure - Land Improv	To pay ground work for playground, sports complex, etc	30,000.00
			<u>117,682.74</u>
Fund Code: 34 Fund Title: Agricultural Infrastructure Fund			
GL Code	GL Title	Transaction Description	
	Purchases Hay	Purchases Hay	5.48
		FY2024 Carry Over Amount :	<u>778,193.62</u>
		Using Fund Balance for August 2023	778,193.62

Question:

Paul – comprehensive budget, will these funds be spent by end of the year

Valerie – there is no CSC and AMS at the chapter so projects are not been forward

Lavern – so people can apply for the financial assistance for building materials for housing

Paul – are the wages for CSC and AMS the problem, can chapter do resolution to increase the wage

Allen – if certified chapter then we can set our own wage, we as official have complain on wages

Comment – certification what is the process

Allen – we are currently going through the process for certification,

Motion: Lola Smith

Second: Stanford Fowler

Vote: 03/00/00

4. Resolution CO-09-038-23: Authorizing the Approval in the amount of \$150.00 each for the late Ernie Bigman and Rhonda Bedonie from the Chapter Activity Fund in Monetary Assistance for Burial Assistance utilizing Fund 01-6722.

Family of Ernie Bigman have applied.

Valerie – Family of Rhonda Bedonie will apply.

Motion: Stanford Fowler

Second: Lola Smith

Vote: 03/00/00

5. Edbert Little – Chapter Resolution Worksession and Cover Letter for Resolution: CO-08-035-23: Requesting the General Land Development Department (GLDD); and Western Agency Bureau of Indian Affairs for land designation; A Coppermine Echo Cliff Development of 250 acres surrounding the Tuba City Regional Health Care Corp. vicinity; for a value-added economic and community development, which may include, but is not limited, to the following purpose: Housing, Education, Economic Development, Health Care facility, Public use, or Governmental use; Industrial development is not supported for this area.
Lola – design is complete for clinic, in October will start the flagging of the clinic, designate land adjacent to the clinic, the resolution is going right. Mr Little will provide information on the resolution.

Edbert – work for Western RBDO, resolution would state a resolution from CLUP to address to Chapter for the land withdrawal. Then afterwards Chapter will address Resolution on the land withdrawal. Then cover letter would indicate land withdrawal, legal description, arch clearance, environmental, etc. funds for clearing the land.

Lola – how soon on the cover letter,

Edbert – land description, arch clearances, environmental,

Lola – this for land designation and you have to all this

Edbert – yes

Stanford – also fish and wildlife

Paul – work is responsible for the survey, who is work on it,

Edbert – the chapter vice president handles the projects, quotes, Navajo nation procurement for 3 quotes, is the land development ready, design is next,

Bobby – land designation, change in 2016, you get letter from tribe, its ok to look at the land, there maybe an arch site, or ceremonial grounds, etc. projects is 110 acres. Need lagoon. Need permission from chapter to look at the land then within 5 years to bring in the Arch clearances, biological cultural, etc. after that is completed then it goes to RDC. Land withdrawal starts the process. Today we just need the CLUP resolution signed. Need the consent from livestock permit holder too. Need that permission to be on the land.

Edbert – indicate on the resolution its not for industrial development but commercial. Many applications are lacking arch clearances, biological, legal descriptions, etc. council delegate may put more restrictions on the economic development which now the long process, need to have funds to start business, who is going to start businesses, who is going to build homes, who is going to move into the homes, etc. this is why many projects are just there with no development due to funds.

Debra – environmental clearances,

Edbert – sole source

Diddie Sands – there is cultural in the area that your all talking about for development, traditional teaching that monster lays there and there should be no development in the area,

Debra – who would do the bid process,

Edbert – chapter

Lola – you need to be on list for sole source with RBDO

Debra – my application is going through the process with RBDO and haven't heard from

Edbert – contact Notah Silversmith

Lola – back the resolution

Edbert – reviewing the resolution, need to have clup, need to have land as well, therefore let it be ready that the 250 is ready for development, can be done in 5 years, resolution is good, land for development is good,

Lola – so this resolution is no problem

Edbert – yes

Lola – I have requested the GPS points and haven't received it

Paul – need the resolution from the CLUP first then resolution from the CHAPTER, we will stall somewhere if we won't the process, we need planning session,

Stan Robbins – clup had meeting and have approved the resolution but haven't received the chapter resolution.

Lola – read the clup minutes and indicated they need to proof the resolution then will forward to the chapter, the resolution need to indicate resolution from CLUP and not CHAPTER

Lavern – so CLUP needs to write their own resolutions

Edbert – yes

Lola – resolution isn't signed by CLUP

Edbert – can make the changes to the resolution and sign the resolution

Paul – CLUP need to amended the chapter resolution and have clup members sign it

Lola – clup minutes said revise

Allen – with the discussion and documentation not there so recommend to move to next month when the resolution from clup is presented to the chapter

Lola – without the documentation what do you mean

Allen – the CLUP resolution

Lola – what about the cover letter

Lavern – who does the cover letter CLUP or Chapter

Edbert – Chapter President

Stan R – the design is here, need clup resolution,

Allen – motion

Motion: Lola Smith

Second: Stanford Fowler

Vote: 04/00/00

6. Swaback – Final Conception Drawing
Stan R – Swaback are not here but their drawings is located on the wall.

VII. Reports and Presentation

1. Chilchinbeto Pumped Storage Hydropower Project – Virginia White – NOT PRESENT
2. Community Health Worker – Susie Shorthair – NOT PRESENT
3. Tuba City Regional Healthcare – Lelia McCabe – NOT PRESENT

VIII. Chapter Officials/Council Delegate/CLUP Reports

1. Council Delegate – Helena Nez Begay – NOT PRESENT
2. Chapter President – Allen Fowler Jr –
Debra – why couldn't we recycle
Allen – waste management with Navajo Sanitation and Republic Services. ARPA . ARPA funding has contractor. Im working on the dump truck to obtain price quotes but only good for 30 days. Certified chapter have received their funds from ARPA.
3. Chapter Vice-President – Lola Smith – update on western pipeline, FBFA need housing development, need input from all on economic development,
Edith – havent been here for awhile, legs are still moving on these projects, was at appointment and rush back to meeting, have heard of jinii news. Near our homestead, we have animals, there are ponds, heard that there will be drillings of the ponds and close off the water, we use that water every single day for our animals, I hear of this and want to know more about it. thank you for seen each other.
4. Chapter Grazing Official – Stanford Fowler – was doing western agency grazing meeting this morning at 8am. September 30, 2023 is deadline for tally and branding submittal. BIA to tell owners to decrease livestock. Currently livestock inspector. Homesite lease you need to obtain land consent which I explained to individual. If obtain homesite lease elsewhere the information is not given out to the individual. Its always lacking land consent.
Comment – next grazing meting
Stanford – oct 5, district grazing meeting
Stanford – oct 16, western agency grazing meeting, in person but will change
Neil john (928)401-8540 to contact to transfer permit
Frank – horse are sold at cedar auction sale and there are no brands, can we do that,
5. CLUPC President – Linda Long –
6. Franklin Fowler – new virus the omicron, oct 27 tuba city hospital update,
7. Stan Robbins – water rights update, drought plan is needed for the need of the water, chapter needs to work on drought plan, the design is a community chapter project,

IX. Announcement

1. Next Chapter Meeting: September 18, 2023 @ 2pm (DST)
2. Next Planning Meeting: October 9, 2023 @ 1pm (DST)
3. St Mary Food Bank: September 19, 2023 @ Noon
4. Veterans Meeting: September 21, 2023 @ 5pm (DST)

X. Adjournment at 5:23pm. Motion Stanford Fowler. Second Valerie Fowler. Vote: 03/00/00

Valerie Fowler

Written and Prepared by Valerie Fowler

Coppermine Secretary/Treasurer