

COPPERMINE CHAPTER
REGULAR CHAPTER MEETING
March 13, 2018
MINUTES

I. Welcome and meeting called to order by Sid Whitehair at 5:35pm.
Sid – meeting going in Albuquerque NM right now and hot topic is the voters counted at Chapter Meeting must be registered voter of that Chapter. Regionalization is also another topic.

II. Invocation by: Harry Begay

III. Recognizing Guests and Visiting Officials: Community.

IV. Review and Adopting the Agenda:

Motion: FRANK SPENCER Second: HARRY BEGAY

Vote: Infavor 27, Opposed 00, Abstained 09

Sid – Add Chapter Audit to New Business

Lola – Add Resolution Reaffirm Resolution for the Roads, Cattle guards, Gates, Fences,

V. Reading and Approval of meeting minutes to be posted at Chapter Administration Building.

Motion: WYNETTE HAMMOND Second: WILSON BIGMAN

Vote: Infavor 29, Opposed 00, Abstained 10

VI. OLD BUSINESS:

A. Financial Report – Valerie – didn't received chapter financial report from Chapter Staff.

Duane – I had staff meeting this morning and had told AMS to work on the chapter financial report and submit to Chapter Secretary. In past Chapter Secretary and AMS oversee the Chapter Financial because there was no CSC. Now there is transition of the Financial from Secretary to Chapter AMS.

Duane – read the variety of Fund Account from Personal Travel, Grazing Stipends, Summer Youth, Housing, Local Governance Grant, Planning Grant, Chapter Official Stipend, Scholarship, Public Employment Project, Veterans, Emergency, Chapter Maintenance & Operation, Navajo Nation General Fund, Capital Improvement Outlay, General Fixed Assets, General Activity Fund, Trust Funds/Land Claims, Trust Funds/Chapter Government, Scholarship Claims Fund, Navajo Nation Sales Tax, Chapter Projects, LGA Trust Funds, Federal Funds, State Funds, County Funds, Unhealthy Food Tax, Chapter General Fund, Revenue.

Duane read the Navajo Nation Fiscal Year 2018 Chart of Accounts and Level of Detail (LOD) for Budgeting Purposes to the community. Chart of Accounts are the following: Revenue, Royalties, Natural Resources, Taxes, Retail, Sales Tax, Rental and Leasing Revenue, Finance Revenues, Fees and Permit, Rentals, Miscellaneous, Personnel Expenses, Permanent, Temporary, Stipends, FICA, SUTA, Workers Comp, Travel Expenses, Mileage, Meals, Lodging, Personal Travel, Supplies, Operating Supplies, Office Supplies, Lease and Rental, Buidling, Land, Building and Space, Communication and Utilities, Telephone, Internet, Wireless, Utilities, Energy, Service, Repair and Maintenance, Building, supplies, service, Technology, Contractual Services, Consulting, Special Transactions, Media, Training and Professional due, assistance, burial assistance, emergency asst, weatherization asst,

Susie Yellowman – in the past there was Fund Balances on the back of the Agenda and lately there is none. We need to know more of the Expenses. Need report of what during meetings and trainings.

VII. NEW BUSINESS:

- A. Chapter Audit, Wynette Hammond. Requesting for Chapter Audit because we need to know the expenditures of chapter funds for each account and not just the over Fund Balance. We need to know of Water Revenue.
 Sallie Whitehat – we need the chapter audit. We know of what is been spent on chapter funds since you said its our community money.
 Natalie – I have made a request back in July for an Expense Report and nothing was submitted to the community. We need the Chapter Audit.
 Debra Benally – we need to know of who is traveling to these meetings and trainings plus not everyone should be going. Need to verify that the traveler is at the meetings like have sign in sheet.
 Sid – Window Rock did mention that is due for Chapter Audit but didn't provide date of when. So its anytime and chapter staff needs to prepare for it. Was told we don't need to have funds for chapter audit that it's a free service by the Navajo Nation Auditor.

VIII. RESOLUTIONS:

- A. CO-03-041-18 – Top 10 Priority Listing – Revised Listing for the Coppermine ICIP 2018-2024
 Floyd – revised the Top Priority Listing which will be submitted to Twin Arrows this week. The following is the revised listing:

1. Scattered PL Project
2. Waterline Project
3. Scattered Housing Development
4. Roads
5. Community & Economic Development
6. Community Mutli-Purpose Development
7. Agricultural Water Development

Floyds talked about the varies projects within each 7 priority lisitng.

Motion: HARRY BEGAY Second: JAY TSINNIJINNIE

Vote: Infavor: 51 Opposed: 00 Abstained: 09

- B. CO-03-042-18 – Adopting Navajo Nation Employee Travel Policy and Procedure Handbook
 Sid – the Coppermine Chapter will obey the Navajo Nation Employee Travel Policy and Procedures if that is what the community wants for traveler using Chapter Funds for Travel.

Motion: WYNETTE HAMMOND Second: WILSON BIGMAN

Vote: Infavor: 46 Opposed: 00 Abstained: 20

- C. CO-03-044-18 – Phase IV powerline Project Cost Match with NNC, NGS, NTUA, Coppermine Chapter and other viable entities, Dept., Divisions in the amount of \$400,00.00.

Duane – Coppermine is going to be receiving \$800,000 or \$125 million from Sihasiin Funds. Not sure if Coppermine Chapter will receive funds from CDBG so need to submit proposal to get funds for Powerline. Then will request more funds from NNC, NGS, NTUA and other entities.

- D. CO-03-045-18 – Pre-Planning, Engineering and Design for a Multi-Purpose Octagon Building.

Duane – Coppermine is going to be receiving \$800,000 or \$125 million from Sihasiin Funds and request \$200,000 for this Pre-Planning Engineering and Design funds.

- E. CO-03-046-18 – Chapter Equipment Purchase – Backhoe.

Duane - Coppermine is going to be receiving \$800,000 or \$125 million from Sihasiin Funds and request funds to purchase Backhoe. The costs for Backhoe is \$41,000; \$44,500; \$59,500; \$59,995; 81,800; plus \$50,000.

- F. CO-03-047-18 – At Large Waterline Project Cost Matching w/ IHS and other Entities.

Duane - Coppermine is going to be receiving \$800,000 or \$125 million from Sihasiin Funds and request funds \$400,000 for this project. Western Pipeline Project – Fireflow, Storage tank.

Lola – had meeting in Kayenta with Mark Maryboy which discussed this pipeline. It's a bigger water project and Coppermine is still included. This was mentioned at DNR summit but never told community.

- G. CO-03-048-18 – Transfer of Funds in the amount of \$5,000 for Travel for CSC, CLUPC and Officials Duane – Transfer funds from Fund Account 01 and 23 to cover Travel Expenses for CSC and Chapter Officials.
Wynette – why are you using Scholarship funds
Valerie – there are funds that was budgeted for Sewage Lagoon and Sewer Payment which can transferred for travel expense. Not going to be transferred funds from Scholarship.
Debra – would like a detailed on travel expense. How is travel verified.
Duane – Chapter VP and I will be attending the NDOT Symposia. And next week Chapter Secretary and I will be attending the Technology Conference.

Motion: EDITH CLING (Combine C, D, E, F, G) Second: WYNETTE HAMMOND
Vote: Infavor 48, Opposed 03, Abstained 19

- H. CO-03-049-18 – Reaffirm Resolutions that were passed for Roads, Cattle Guard, Gates, Fences, Grading, Blading, Bus Routes/Turn Outs. Including roads for N21, N6226, N6210, N20, N6211, N201.
Lola – reaffirming all resolutions
Duane – the is reaffirmation is needed for the Roads, Bus Turn Outs, Blading, Grading, etc. Working with schools for supporting resolutions for the bus turn out. My staff make calls for my meetings. They are the backbone of how the chapter government operates.

Motion: EDITH CLING Second: ALLEN FOWLER
Vote: Infavor 56, Opposed 00, Abstained 11

Sid – if you are traveling using Chapter Funds request that traveler using be 30 minutes early to the meetings and trainings and stay to the end. Make sure to make your report to the community.

IX. REPORTS:

President- I am going to give my 5 minutes to Judge Robert.

Judge Robert – I've been meaning to come out but traveling a lot. Thank you Coppermine's community support. Doing the drug court. DUI Drug Court. There is Domestic violence.

Frank – if you get ticket on the reservation would your insurance go up

Judge – yes if you get ticket on March 13. You can go every year on March 13 and go to defensive driving school to keep points off your driving record.

Question – jurisdiction

Judge – Tuba City turn off, Coppermine, marble canyon, kaibeto, Navajo mountain, lechee, etc that's the county. The insurance took effective 4-5 years ago.

Vice President -

Sec./Treasurer – my comment on the Reporting on the Financial Report and chapter Audit. I have submit the Chapter Financial Report to the Auditor every quarter. What is in the Chapter Financial Report is the Monthly Check Register, Outstanding Check Register, Fund Balances, Expenses that have occurred in All Funds Accounts, Bank Statements, etc... Every month I would receive the MCR and OCR plus the Bank Statements then would input the expenses into each Fund Account. When the Auditor comes out to the Chapter, that person would see what is on file for each expense because the Auditor does receive all Financial Documents. Now the Chapter Staff have to prepare their Files for all Expenses (Checks). I have signed some Fund Approval Forms for some expenses. Gave information on Travel Authorization on what required documents need to be on file. Chapter AMS has been absent due to her health and personal issues. Now she and her staff will work on the files for the chapter to be ready for Audit.

CSC – will be meeting with Winona in Window Rock tomorrow at 10am. They are preparing to purchase the materials for the 5 homes. They are using the Escrow Funds. Still need to do the rest of the 15 homes. Tomorrow will meet with them. Winona is the only one to sign off on financial documents. NHLC will sign off on funds to purchase materials from Home Depot. CMD will ovesee the project. Need FBFA help and blessing of the Housing Committee in Reaffirming the 20 names. It's a 6 month to year long project. The

Trust Fund is not been used yet. Need to get 2 PEP labor for this project. Need to advertise for hiring 2 PEP workers or keep the current 2 PEP workers.

Natalie – we request for the New Hire of PEP workers and not the current PEP workers whom are related to the AMS.

Duane – thank you for your suggestion

Natalie – its not we want New Hire and the FBFA have met on this PEP workers

Duane – directive for the FBFA to submit Minutes from their meetings because I have not received anything.

Natalie – will get it to you if Roylentia is available to compile the minutes for FBFA

CLUPC- No Report.

Housing Committee – Natalie provided update. Tomorrow meeting here with Veterans.

Debra – I have focused on the non-FBFA and there are about 40 people that need help with their homesite lease. There are homes that need renovation. There are disable families, some need bathroom addition. You put a lot of work for the FBFA so I am fighting for rest of Community. I am not requesting for their SS, CIB, and Income but told them to have it available when funds become available.

Duane – you are starting the ground work. FBFA did the assessment along with coordinates. Will include some funds for the community in the FY2019 budget. Yes for the disable and elderly. No for the people working at the NGS or wealthy.

Duane – can start requesting for cost match now if the information is available. Reason FBFA was priority because there was no rehabilitation.

Duane – will have regionalization in Tuba City now to oversee nearby chapters. We use to call in to Window Rock and now we have to call to Tuba City. We are implementing a dress code too.

Lola – when you meet with NHLC. Homes assessed by ICIP that cost for bathroom addition should be added to the homes for the renovation.

Health Board – Minnie provide update report.

Highway Safety- Navajo Department of Highway Safety Presentation - Evelyn Walker – NOT PRESENT

PUSD- Page Unified School District Truancy Report - Edith Cling

X. ANNOUNCEMENTS:

Sunday March 11, 2018 – DAYLIGHT SAVINGS TIMES BEGINS

Tuesday March 13, 2018 @ 5:00pm DST – Chapter Meeting @ Coppermine Chapter

Saturday March 17, 2018 @ 9:00am DST – WNA Council Meeting @ Navajo Mountain School

March 14, 2018 @ 6:00pm MST– Coppermine Veterans Meeting @ Coppermine Chapter House

Tuesday April 3, 2018 @ 9:00am DST – Housing Committee Meeting @ Coppermine Chapter

Thursday April 8, 2018 @ 6:00pm DST – FBFA Meeting @ Harry Begay's Community Church

XI. ADJOURNMENT at 9:30pm.

Motion: Johnny Cling

Second: Elsie Talakte

THANK YOU FOR ATTENDING